

Urban Camp Assistant Director (College-aged, 19+) - \$15 per hour

The Urban Camp Assistant Director will be committed to the Urban Camp Vision of God's Love for All children. They will assist the Urban Camp Director & Assistant to Family Ministries with the daily operations and logistics of Urban Camp. They would also fill in as Camp Staff when needed for various days or activities. This role includes responsibilities that are more focused on management and behind the scenes work rather than being hands-on with campers. This is a summer job opportunity for young adults who are in college or are college aged.

The responsibilities of the Assistant Director include, but are not limited to:

- 50+ hours per week
- Must be one year removed from high school graduation
- Must be COVID vaccinated
- Must be able to work all weeks of camp
- Must be able to attend mandatory training (date and time to be determined)
- Coordinating daily operations of Camp.
- Morning greeting of campers and families
- Attendance collection
- Field trip departure and arrival management
- Managing staff assignments
- Keep staff office & supply room in good working order
- Staff care
- Snack distribution and inventory management
- Camper care including medical and discipline matters
- Manage weekly set-up and tear down needs (radios, banners, rooms, etc.)

The Assistant Director will have the following gifts:

- People skills
- Time management
- Mediation between peers and between campers
- Ability to develop and use discipline tools and techniques with children
- Forward thinking - anticipate and know what's coming
- Problem solving
- Conflict resolution
- Teamwork
- A heart for servant leadership

Camp Staff (College-aged, 19+) - \$14 per hour

The Urban Camp Staff will be committed to the Urban Camp Vision of God's Love for All children. They will be the primary leader for a small group of students for a week at a time and will also have opportunities to lead camp-wide activities. Camp Staff will guide the group through their camp day, helping to foster relationships with self, God and others. They will report to the Urban Camp Assistant Director and the Urban Camp Director. This role is hands-on with

campers all day. It is a summer job opportunity for students who are in college or are college aged.

The responsibilities of the Camp Staff include, but are not limited to:

- 45+ hours per week
- Must be one year removed from high school graduation
- Must be COVID vaccinated
- Must be able to attend mandatory training (date and time to be determined)
- Leading campers through the daily activities of Camp
- Foster spiritual, emotional and community health for each camper
- Lead/teach rotation and projects
- Interact with campers during morning & afternoon gathering and interest group time
- Manage and follow camp schedule and activities

The Camp Staff will have the following gifts:

- Small group management with children
- People skills
- Clear communication
- Time management
- Problem solving
- Teaching and leadership

Please note:

- Family groups have two Program Staff leaders each week of camp
- Extra opportunities on Sunday mornings leading Sunday School for students in 1st-6th all summer long - sign up upon hire.

Intern (Support Staff) - \$11 per hour

The Urban Camp Intern will be committed to the Urban Camp Vision of God's Love for All children. This is a behind the scenes role to help camp routines and activities run smoothly. The Intern will report directly to the Camp Director and Assistant Camp Director. This is not a role that works closely with campers. This is a summer job opportunity for students who have completed their Freshman year of high school

The responsibilities of the Interns include, but are not limited to:

- 30+ hours per week
- Must have completed FRESHMAN year of High School by 2023
- Flexible weeks available
- Must be COVID vaccinated
- Must be able to attend mandatory training (date and time to be determined)
- Daily set up of project rotations, supplies, interest groups etc.

- Set up and cleanup of activities
- Assisting the Director with weekly tasks
- Keeping supply closet organized and clean
- Other tasks as assigned by Director

The Interns will have the following gifts:

- Time management
- Problem solving
- Forward thinking - anticipate and know what's coming
- Self-starter/independent worker
- Ability to follow written and verbal instructions
- Ability to take directions well from peers
- Ability to work well in a team setting

Please note:

- Interns who are 16+ by May 31, 2023 are eligible to be paid for this position
- Interns who are younger than 16 are not eligible to be paid but will receive service hours and experience
- There is a possibility that this position might include some teaching and leadership in rotations and interest groups, depending on the interest and ability of the person who is hired.